



Sodium Reduction Policy Procurement Committee

DATE: May 25, 2011

Minutes: Leah Durst
Camille Cushinberry

Present: Leah Durst, CRC, Anna Stoelher, St. Francis, Melissa Moore, Stormont Vail, Lisa Conway, St. Francis, Tara Dimick, E2, Brian Cole, Shawnee County Jail and Mary Fletcher.

TOPIC	DISCUSSION	FOLLOW UP
Presiding	Brian Cole	
Purpose	<ol style="list-style-type: none"> 1. Conduct CHANGE Tool Assessment for sodium policies within governmental agencies in Shawnee County. 2. Develop report of baseline sodium related policies currently in place in government agencies in Shawnee County. 3. Craft recommendations for procurement standards consistent with Dietary Guidelines 4. Identify government agencies to garner their support of sodium reduction procurement policies 5. Set and conduct meetings with identified government departments 6. Research and identify model procurement policies that have been implemented in similar governmental agencies across the country 7. Develop a fact sheet containing latest research and data supporting implantation and outcomes of procurement policies 8. Continue to meet with decision makers in government departments to ensure implementation of procurement policies 9. Identify other municipalities and departments in county to begin working with to adopt procurement policies 10. Continue to meet with Topeka and other municipality departments to ensure implantation of procurement policies 	
Grant Overview	<ul style="list-style-type: none"> • The Sodium Reduction Grant is funded through CDC to KDHE to Shawnee County Health Agency and to Community Resources Council as the administrator for Heartland Healthy Neighborhoods is receiving funding for specific tasks of the grant 	
Brian Cole & Mary Fletcher - Shawnee County Jail	<ul style="list-style-type: none"> • Brian Cole provided a tour of the facilities and lunch. Also, menus of all diets with nutritional information were given to all present. • Mary Fletcher has been in food service for 15 years. She reported that surveys are conducted with the inmates regarding the menus twice a year. • Brian gave an overview of the jail procurement and the challenges of working with staff, adult inmates and juvenile offenders. Armark is their contractor. Nutritional standards: Adults @ 2800 calories/Juveniles @ 3200 calories • Special diets: Pregnancy, liquid, high protein, medical (all must be approved by a medical director) • Diabetic inmates do have commissary restrictions if needed 	Brian



Sodium Reduction Policy Procurement Committee

TOPIC	DISCUSSION	FOLLOW UP
	<ul style="list-style-type: none"> • We have 10 years left on contract with Armark. • During holidays we provide more food for the inmates. (Thanksgiving and Christmas) • We try not to repeat the meals during the day so the inmates don't get tired of the menu. • The jail pays about \$1.40 per meal. (Depending on the population) • Staff – We do pay all our inmates that are on the staff. (\$5 a day) • Fresh favorites – inmates \$4.50 • Meals on the Run – staff \$3 • Inmate population- about 13,000 a year: 4,000 first time offender, 9,000 repeat offenders • Juveniles are required to have at least an hour of physical activity a day. • According to our capital city size, Topeka is the 3rd safest city in the United States. 	
Set Meetings	<ul style="list-style-type: none"> • Meetings are scheduled for (all meetings on Wednesday, 11 a.m. – 1 p.m. at Community Resources Council, 501 SE Jefferson, Suite 30) <ul style="list-style-type: none"> ○ June 8, 2011 – Community Resources Council ○ June 22, 2011- Community Recourses Council 	
Follow-up	<ul style="list-style-type: none"> ○ Brian Cole will take pictures of vending machines 	Brian
Next meeting	<ul style="list-style-type: none"> • Wednesday, June 8th, 11 – 1 p.m., Community Resources Council 	Tara