

Shawnee County COAD
Combined Planning/Training Committee Meeting
December 25, 2011
Location: American Red Cross
1221 SW 17th Street
11:30 to 1:00 PM

WELCOME AND ATTENDANCE:

The Combined Planning/Training Committee meeting which the general membership was also invited and encouraged to attend, was held at the American Red Cross Building and began with a potluck meal at 11:30. Those present included: Steve Christenberry, Carolyn Buono, G.R. Laughlin, Renee Aldrich, Rachelle Vega-Retana, Denise Fasse, Chris Wills, and Tim Hall. Steve welcomed all those present and officially began the meeting at 12:15.

VICE CHAIR ELECTION:

Carolyn stated that she had served as the Nominations Coordinator and had contacted Tom Baumgartner, the current Vice Chair to see if he would be willing to serve as the Vice Chair for a full two year term. He said he was willing to do so. No other nominations have been received. G.R. moved that Tom be elected as Vice Chair, and Denise seconded it. The motion carried.

REVIEW OF DRAFT VRC MANUAL:

Steve explained that he, Suzanne and G.R. met on 3 November and 7 December in order to compare some other locations VRC plans/manuals. They were able to borrow, cut and paste what seemed most appropriate and to come up with the first draft of a manual for our own County. They have run into some formatting problems that they are working through now. When this is completed then the work by G.R. and Denise on specific locations can be addressed.

At the conclusion of the discussion, a timeline was established by those in attendance for the various elements to be completed or be ready to implement. The goal is to finish fine tuning the manual by March 1st and have the locations picked by March 31st. The totes will need to be purchased and filled with the needed supplies and personnel will be needed delineated to fill the various administrative slots soon after this. Finally a table top exercise of this plan/manual would occur in June. G.R. will work on getting us computers and donations for the totes and their contents.

DONATIONS MANAGEMENT UPDATES:

Jerry was not able to be in attendance. Steve therefore pointed out what was in the minutes of the previous combined committee meeting about Harvesters and the other food banks

managing the donations piece for our Regional COAD. Carolyn added that Jerry reported at the Kansas VOAD meeting that he and his boss at Harvesters are interested in them offering this service around the state, not just Shawnee County. They have the supplies, equipment and warehouse space (plus connections to utilize additional needed warehouses) to make this happen.

USE OF TERM “COAD”:

Carolyn advised everyone that it was announced at the Kansas VOAD meeting that we, along with all the other COADs, are no longer going to be able to call ourselves a COAD, as COAD is a trademark name of another organization. It has been recommended by Dee Smith that we change our designation to a Regional VOAD. We will then be able to use the VOAD funnel on our logo, but will still need to change the wording. The Bylaws will also have to be changed down the road. Steve is working on getting his contact to get us a draft of a possible new logo. Those in attendance were agreeable to the name change to the Shawnee County Regional VOAD.

NEXT FEW MEETING DATES/TIME:

Dates for the next few meetings were agreed upon. The next regular meeting of the membership will be January 12th, at the American Red Cross from 1:00 until 3:00. The next combined meeting of the Planning and Training meeting will be on February 9th at the Holiday Building (620 Madison) from 1:00 until 3:00. The follow on meeting of the full membership will be on March 8th at the American Red Cross from 1:00 until 3:00, and the additional combined committee meeting will be on April 12th from 1:00 until 3:00, possibly at Let's Help.

ADJOURNMENT:

The meeting was adjourned at 1:15.

Respectfully Submitted,

Carolyn W. Buono, Secretary
Shawnee Country Regional VOAD

